

**HFC SAFETY COUNCIL**  
**Co-sponsored by BWC's Division of Safety and Hygiene**

Semi-Annual Report

**1<sup>st</sup> [ ] due by July 15, 2017**  
**(for current period January 1-June 30, 2017)**

**2<sup>nd</sup> [ ] due by January 15, 2018**  
**(for current period July 1-December 31, 2017)**

BWC POLICY #: \_\_\_\_\_

Company \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ Fax \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Submitted by \_\_\_\_\_ Date \_\_\_\_\_

Email address \_\_\_\_\_

[ ] Please check here if information provided above has been updated on this report.

**1.) DATE OF MOST RECENT INJURY OR ILLNESS RESULTING IN DAY(S) AWAY FROM WORK**

Date \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
                                month                                  day                                  year

Report All Information Below For **CURRENT SIX MONTH PERIOD ONLY** (corresponds with period identified above)

**2.) Average Number of Employees.....**\_\_\_\_\_

**3.) Total Hours Worked** (entire six month period, all employees).....\_\_\_\_\_

Items 4, 5 and 6 are based on the Recordkeeping Requirements under the Occupational Safety & Health Act of 1970 (rev. 1/1/2002). The columns listed below correspond to the columns in the OSHA 300 Log and PERRP Form 300P.

**4.) Number of Deaths...**(column G in OSHA 300 Log/PERRP Form 300P).....\_\_\_\_\_

**5.) Number of occupational injuries and/or illnesses** resulting in days away from work  
(column H in OSHA 300 Log/PERRP Form 300P) .....\_\_\_\_\_

**6.) Number of days away from work** as a result of occupational injuries and/or illnesses  
(column K in OSHA 300 Log/ PERRP Form 300P) .....\_\_\_\_\_

**Note: If you report a death, injury or illness resulting in days away from work in the current six month period (item 4 or 5), the most recent date of death, injury or illness must correspond with item 1.**

Please return this form to:

**HFC Safety Council**  
**Wilmington – Clinton County Chamber of Commerce**  
**100 West Main Street**  
**Wilmington, Ohio 45177**  
**(937) 382-2737 (phone)**  
**[info@hfcsafetycouncil.com](mailto:info@hfcsafetycouncil.com)**